

Descriptive Study of Management Learning Paket C In PKBM 23 Kebon Melati Central Jakarta.

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ABSTRACT

This study aims to gain an overview and accurate information based on the data correct and trustworthy on Management Learning Paket C's in the PKBM 23 Kebon Melati Central Jakarta. The method used was a descriptive survey method with techniques. This research is to understand the phenomenon of what is understood or experienced by research subjects. The test is performed by triangulation test. This study took a sample of the population and the use of questionnaires as the main data collection tool using data analysis and data validity checking and using objective sampling technique (purposive sampling), meaning that sampling based on subjective assessment based on the particular characteristics researchers who are considered to have nothing to do with the known characteristics of the population prior to the consideration of certain. Results of the analysis showed that the management of learning in the PKBM 23 begins by analyzing the task into a set of detailed tasks and make the teaching program by looking at the characteristics of the learning community. In identifying the teaching plan is determined by looking at the general instructional objectives and determine the programs, goals, resources and appropriate learning facilities, activities specified criteria set learning goals to measure the success of a learning program. In organizing resources election activities tutor teaching strategies tailored to the circumstances of resources citizens tutor and learning. Is providing instructional media in the form of manuals for tutors and learning community. The method used in the study varied. Evaluation given to residents at the end of the learning process of learning can be adapted to the learning community that can be given orally and in writing. The conclusion of this study is the role of managers in particular Penjab PKBM 23 more dominating in the activity plan, organize, lead and analyze, while the tutor hany run a program that has been set, but in determining the methods, learning styles and types of tests in the evaluation determined his own tutor. In other words, managers and tutors in PKBM 23 determine the role and function of each, residents learn the feel of the existing learning management at PKBM so that objectives can be achieved.

Keywords : Management, Learning, Paket C