

Appendix B

Field notes at PKBM 26

Date : April 30, 2008
Time : 19.05-20.07
Class : Paket B Kelas Malam
Topic : Anecdote
Material : Textbook (*Modul*)
Skill : Reading and Writing
Method : explaining, asking questions, and translating.

- 19.05-19.07
- Tutor greets the class
 - Tutor asks about homework
 - Tutor checks one learner's homework (another learners' homework are already evaluated)
- 19.07-19.08 Tutor asks the learners to open their book page 60
"Open your book page sixty! Sixty!"
- 19.08-19.09 Tutor starts to explain what anecdote is by reviewing their previous topic which was about narrative text.
"About anecdote. Anecdote *adalah sebuah teks yang hampir mirip dengan narrative*. What is narrative text? We have discussed. What is narrative text?"
- 19.09-19.12
- Tutor asks one student to read her note about narrative text
 - Tutor explain the definition of anecdote text
 - Tutor explains generic structure and grammar used in anecdote text.
 - Tutor reviews what conjunction is.
"Apa saja yang pernah kita bahas conjunction? Ada tiga?"
- 19.12- 19.13 Tutor asks learner 1 to read aloud first paragraph of anecdote text titled Molly. While the learner is reading the text, tutor corrects his mispronunciation.
- 19.13-19.14
- Tutor asks another learner to read next paragraph. She chose one learner who sits at the first row to read aloud the second paragraph.
 - The learner reads the second paragraph with some mistakes in pronunciation. While she is reading, some other learners are noisy and don't pay attention pf what is being read.
- 19.14-19.16
- Tutor asks another learner to read third paragraph. Some learners refuse to read because they are not confidence to read aloud.
 - Finally, one learner would read the text.
- 19.16-19.17 Another learner reads the last paragraph of the text.
- 19.17- 19.26
- Tutor discusses the text by giving questions related to the text to the class. They try to answer those questions together.
 - Tutor asks the class the first question which is 'what is the text about?' The

learners look confused. The tutor gives them some times to think the answer of her question; finally one learner gives his opinion what the text tells them about.

L : *tentang seorang anak*

T : okay...

L : *yang mengajak temannya, untuk bermain ke rumahnya. Dia bilang "nggak bisa" kata ibunya.... tidak mengizinkan kan? Untuk bermain dengannya*

T : yes,... why?

L : *karena Kenapa ya?*

T : why her mother didn't allow her... to visit... to George's house?

T : Ayo... why?...why?...why?...Why Molly's mother....

L : Because, karena...saudaranya, si George itu ... sedang....

T : yes... yeah..yeah...

L : *Apa tuh bu namanya?*

T : had a bad cold

- The class answers tutor's questions together. The tutor helps them to answer the questions by giving some clues or translate some sentences they don't understand. There are only several learners who are active in giving their opinion and answer about the text, while the others are just listen and write the answers on their own book.

19.26-19.28 Tutor asks learners to answer questions stated below the text. Before doing that exercise, she reads the text one by one and translates the questions in order to make the learners understand what they have to do.

19.28-19.50

- Learners start doing the task.
- The tutor walks around the class while the learners doing the task.
- All of the learners do the task. Some of them ask the tutor's help when they find difficulties in doing the task.

19.50-20.00

- Some learners have finished their task while some others haven't.
- The tutor starts evaluating their tasks and giving the score.
- One male learner is just arrived. He comes to the class and sits on the back rows. Without saying anything to the tutor, he lights a cigarette and smokes in the class.

20.00-20.05

- Some learners submit their task to the tutor to be evaluated.
- The smoking learner goes outside the classroom.

20.05-20.06

- Tutor evaluates others learners' task.
- Some learners who have finished go outside the class even though the tutor hasn't closed the class.

20.06-20.07 The tutor closes the class of that day after finishing evaluate their tasks.
"See you next Wednesday night, Have a nice holiday!"

Date : May 7, 2008
 Time : 19.05-20.00
 Class : Paket B Kelas Malam
 Theme : Furniture, feelings and clothes
 Topic : Arrange jumble letters
 Method : explaining, asking questions, and doing exercise.
 Material : exercise from the tutor
 Skill : Reading and writing
 Learners : 9

19.10- 19.11 The class begins. 14 learners present.

- Tutor greets the class
- Tutor asks about learners' feelings.
 Tutor : How are you today?
 Class : I'm fine, and you?
 Tutor : I'm fine too. How your feeling today?.... how your feeling today?

19.11-19.13

- Tutor states the topic of the day.
 "Okay...today we studied about how to arrange the words"
- Tutor writes on the board the themes of the day which are furniture, feelings and clothes
- Tutor writes an example of jumble letters on the board:
 I-T-E : TIE
- Tutor explains what furniture, feelings and clothes are to the learners.
 Tutor: What is TIE? What is TIE? What is TIE? *Ada yang tau?*
 L1 : *apa itu TIE?*
 Tutor: *Kalo orang kerja atau orang sekolah biasanya tuh pakai.*
 L1 : *Tas... tas.... tas tas.....*
 Tutor: *di pakainya di leher*
 L1 : *Dasi...*
 Tutor: *dasi...yah dasi....okay dasi masuknya apa? Furniture, cloth atau feeling?*
 L2 : clothes
 Tutor: clothes yes... *jadi gitu.* What is furniture? What is furniture?
 L2 : furniture *adalah perlengkapan*
 Tutor: *perlengkapan apa?*
 L2 : *perlengkapan mandi hahaha (the student is laughing)*
 L3 : house....
 Tutor: yeah... good..good, barang –barang rumah. And then clothes?
 L2 : clothes???
 Tutor: *pakaian...*
 L1 : Ohh yes...
 Tutor: feelings? Tadi feelings apa artinya?
 Class: perasaan...

19.13-19.20

- Tutor writes task of jumble letters on the board. (15 numbers). She writes the first letter as a clue for each number.
 "I'll give you clue one letter, I'll give you clue one letter. *Kasih... satu huruf di depan ya, do you need??*" C... (While writing the task, some learners begin to write the task on their books and also ask the tutor about

the task that they don't understand.

- While the tutor is writing on the board, there is one learner who just comes to the class. (total learners in the class: 9 learners)

- 19.20-19.26
- Tutor instructs the class to classify the words that have been arranged into furniture, feelings or clothes.
 - While doing the task, some students are talking each other, singing, or asking other friends about the correct answer of the task.
 - Two male learners are coming to the class. Five minutes later they go outside the classroom and never come back to the class.

- 19.26-19.45
- Most of the learners are confused in doing the task, because they don't have background knowledge of vocabularies related to furniture, feelings and clothes.
 - Because of that, the tutor gives other examples and writes them on the board.
 - One female learner comes late to the class.(total learners in the class: 10 learners)
 - Tutor walks around the class to check whether any learners find difficulties in doing the task or not. She helps them by giving some clues to them.
 - L2 : Bu tiga belas, empat belas bu tadi. W ...W... WRYOR...
 - Tutor : Be happy!.... bla bla bla be happy
 - L2 : oh... don't WORRY be happy
 - Tutor : yes.

- 19.45-19.55
- Some learners finished their task. They submit the task to the tutor to be checked.
 - Tutor checked the tasks one by one.
 - Some learners are busy with their own activities. While the tutor is busy checking other learners' task, some others are talking each other, singing, laughing, etc.

- 19.55-20.00
- Tutor reminds the class that there is one minute left for doing the task.

"One more minute ya..."
 - Tutor checks other learners' tasks.
 - Tutor closes the class

"okay, its enough for today, see you again next... weeks. *Yang belum selesai.. minggu depan.* I will check it next week"

Date : May 14, 2008
 Time : 20.01- 20.40
 Class : Paket B Kelas Malam
 Topic : Music
 Method : explaining, asking questions, and translating.
 Material : -
 Skill : Reading and writing

- 20.01-20.02
- Tutor enters the class. 14 learners present
 - Tutor states the topic of the day, music. Most of the learners interest in the topic of the day.
 “Today we are gonna talk about music, do you like music?”
- 20.02-20.08
- Tutor activates learners’ background knowledge by asking them some questions related to music
 “what kind of music do you like?”
 “how many CDs or cassettes do you have at home?”
 “can you mention singers from Indonesia?”
 “what is your favorite song?”
 - Learners answer tutor’s questions enthusiastically.
- 20.08-20.10
- Tutor asks learners to write 6 titles of their favorite songs. They are asked to translate them into Indonesia if the title is in English and vice versa
 - Some learners who haven’t understood the instruction asks the tutor what they have to do with the task.
“bu maksudnya gimana sih bu? Berarti ga boleh artis dari luar begeri dong bu?”
- 20.10-20.23
- The learners begin to do the tasks
 - One learner asks the tutor to check whether his work is correct. The tutor checks it and asks him to continue his work.
 - The tutor walks around the class to check the learners’ work. She helps them when they find difficulties in doing the task.
“bu fatamorgana itu kan bahasa Indonesia bu, di artiannya gimana bu?”
 - There is only one learner who brings a dictionary. Since they don’t know the meaning of some vocabularies, the dictionary is used by almost all the learners in that class.
- 20.23-20.37
- Some learners finished their tasks. They submit their works to the tutor to be checked.
 - They are who have finished they works do their own activities such as go outside the classroom, sing, talk each other, etc.
 - The tutor checks another learners’ work one by one. She asks some learners to come in front and tells him mistakes that he makes in doing the tasks.
“butterfly itu tulisannya ga di pisah, kalau dipisah jadi mentega terbang dong butter and fly....”

- 20.37-20.40
- Five learners whose tasks are already checked go home. Some other learners are still in the classroom waiting for their tasks are being checked by the tutor.
 - The tutor closes the class after finishing check the learners' work
"Okay see you next week!"

Date : May 21, 2008
 Time : 19.07- 19.52
 Class : Paket B Kelas Malam
 Theme : Animals
 Topic : arrange jumbled sentences
 Method : explaining, asking questions, and doing exercise.
 Material : work sheet.
 Skill : Reading and writing
 Learners : 16

- 19.07-19.08
- Tutor enters the classroom. 14 learners present.
 - She states what the class going to do that day.
 “Today we study about how to make a short paragraph; we make a short paragraph based on pictures. It is about monkey. Do you know monkey?”
- 19.08-09.10
- Tutor distributes worksheets to the learners.
 “Okay, take a look the picture first, I want you work in pair”
- 19.10-19.14
- Tutor explains what the learners have to do with the worksheets. She reads the instruction stated on the worksheet first, ‘Look at the pictures and then arrange the sentence in correct order’
 - Some learners haven’t understood and they ask the tutor to explain it more. The tutor tries to re explain it in Indonesia.
- 19.14-19.21
- Tutor asks the learners to start doing the task but some learners are still confused because they don’t understand the meaning of each sentence.
 - Tutor translates each sentence of the worksheet in order to help learners easy to arrange those jumbled sentences.
“nomor satu, monyetnya tinggal di dalam kandang di kebun binatang”
 - The learners jot down the translation mentioned by tutors.
- 19.21-19.45
- One male learner comes late to the class. (total learners: 15)
 - The learners do their tasks. Some of the do the task in pair, some do in group of three, and there is one learner does it by himself.
 - While doing the task, there are still learners who confused about the task. The tutor explains it more to them.
 - Tutor walks around the class. She helps each learner in doing the task.
- 19.45-19.50
- One male learner comes late to the class. (total learners: 16)
 - Some learners submit their tasks to the tutor.
 - Two female learners and one male learner go outside the classroom
 - The tutor helps the rest of learners who haven’t finished the task.

- 19.50-19.52
- Two female learners enter the classroom with soft drink in their hands.
 - At the end of the class, there are some learners who haven't finished their task. They are asked to submit the task next Wednesday.
"yang belum dikumpulannya minggu depan ya"
 - Tutor closes the class
"Ok thank you for today, see you next Wednesday!"

Date : June 4, 2008
 Time : 19.05-20.08
 Class : Paket B Kelas Malam
 Topic : Elliptical words (Either and Neither)
 Method : explaining, asking questions, and doing exercise.
 Material : exercises on the board
 Skill : Listening & writing
 Learners : 19

- 19.05-19.07
- Tutor enters the class and greets the class. 17 learners present
 - Tutor writes about elliptical words on the board. While she is writing the learners write the notes on their own books.
- 19.07-19.18
- The tutor reviews the material about elliptical words using **too** and **so**.
 - Then she explains about negative elliptical words **either** and **neither**. She writes some examples. In making the examples, she tries to make the learners respond to her explaining in order to make good interaction in the class.
 - Some learners still remember the subject that is being explained, some others are confused and try to look at their notes about elliptical words on their books.

On the board:

Too & So
The similarity = juga in INA

(+) sentences

Auxiliary : do/does (jika ada verb)
 To be (are, am, is)

Either & Neither
The similarity = juga in INA

(-) sentences

Auxiliary : do/does + not + either
 Do/does + neither

Examples:

Mouse doesn't like cat, neither does cat

They don't know the answer, we don't either

- At 19.18 one male learner comes late to the class

- 19.18-19.38
- The tutor continues to explain the subject.
 - At 19.25 one male learner comes late (total learners: 18)
 - At 19.32 there is one male learner more comes late (total learners: 19)
 - While doing the task one of learners' cell phone rings. The tutor asks the learner to silence the phone.

- 19.38-19.45
- The tutor gives exercise through dictation. The exercise is:
 1. I am tired, ...
 2. Jim has a new car, Tommy
 3. I can't speak English,.....
 4. She went to the cinema last night, ...Jack
 5. Wales are mammals, tortoises
 - The learners are difficult in writing the sentences through dictation, so the tutor helps them by spelling difficult words or write them down on the whiteboard.
- 19.45-19.50
- The learners are asked to do the exercise in 10 minutes
"I'll give you 10 minutes!"
 - At 19.50 one male learner signs out he classroom (total learners: 18)
- 19.50-20.03
- The tutor walks around the class to help learners who find difficulties in doing their tasks. Some of them ask the tutor about the material they haven't understood.
 - 10 minutes later, the learners haven't finished the task yet. Most of them ask the tutor about the meaning of difficult words found on the task.
- 20.03-20.08
- One female learner comes late to the class. (total learners: 19)
 - The tutor checks the learners' tasks one by one.
 - The class is closed.

Date : June 11, 2008
Time : 19.55-20.18
Class : Paket B Kelas Malam
Topic : Titanic
Method : translating
Material : text
Skill : Reading and writing

- 19.55-20.08
- Tutor enters the class. 30 learners present.
 - She states the activity of the day
“today we are going to write text, titled Titanic”
 - She asks one female learner to write the text on the whiteboard
 - Other learners are asked to write the text on their own books. While they are writing the text, some learners are busy with their own activities such as talking each other, going outside the classroom, playing their cellular phone.
 - At 20.08 the female learner has finished writing the text on the board
- 20.08-20.12
- There are some mistakes on the written text and the tutor corrects them.
 - She is waiting for the learners to finish writing the text.
- 20.12-20.15
- The learners are asked to make group of three, each person of the group has to translate one paragraph of the text into Indonesian, since the text is consisted of three paragraph. It will be their homework that must be submitted on the next meeting.
“okay, now make a group pf three, and then each people has to translate one paragraph into Indonesian. *Itu kan ada tiga paragraph, jadi setiap orang harus translate satu paragraf*”
- 20.15-20.17
- The learners are busy to make groups of three.
 - Some learners ask the tutor of what they have to do with the task because they don’t understand with the instructions.
- 20.17-20.18
- The class is finished.
“I think its enough for today, see you next week. *Jangan lupa dikumpulin minggu depan ya*”